## PONDICHERRY

Administration: Archives is under the Administrative control of Education Department.

Librarian, Romain Rolland Library, is the officer in charge of Archives and she is assisted by Record Keeper and Assistant Record Keeper.

Building: Archives is occupying a portion of Romain Rolland Library Building.

Record Management: Archives is in the initial stage of re-organisation. Accessioning of records has been taken up and is not completed.

Photo Duplication: Proposal for setting up a Microfilm Unit has been submitted to Government.